

ARCHITECTS FOR AID
(LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2007

ARCHITECTS FOR AID

LEGAL AND ADMINISTRATION INFORMATION

Directors	J B Pringle Dr V Harris M Starling
Trustees	M Hutchinson (Chairman) J Brown Pringle S McColl P Murray Dr D Mitchell Lord Foster of Thames Bank Sunand Prasad
Chief Executive Officer	Dr V Harris
Charity number	1112621
Company number	05608022
Principal address	10 Bonhill Street London EC2A 4QJ
Registered address	10 Bonhill Street London EC2A 4QJ
Accountants	Vantis Accountants · Business Advisors 82 St John Street London EC1M 4JN
Bankers	Cooperative Bank Skelmersdale WN8 6WT

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TRUSTEES' REPORT FOR YEAR ENDED 31 MAY 2007

The Trustees present their report along with the financial statements of the charity for the year ended 31 May 2007. The financial statements have been prepared in accordance with the accounting policies set out herein and comply with the charity's deed and applicable law. This report is also the directors' report required by s234 of the Charities Act 1985.

Governing Document

The governing documents are the *Memorandum of Association* and the *Articles of Association* dated 31 October 2005.

Appointment of trustees

Trustee List :

Maxwell Hutchinson (Chairman)
J Brown Pringle - Director
Stewart McColl
Peter Murray
Dr David Mitchell
Lord (Norman) Foster of Thamesbank O.M.
Sunand Prasad, Appointed July 07

Trustees are nominated by the senior management team, directors or Trustees and appointed by the existing Trustees as considered necessary by them. Only those trustees noted as directors are directors of the charitable company. Victoria Harris is also a Director of the charitable company, Maxwell Hutchinson stepped down as director of the charitable company and Melvin Starling was appointed as director of the charitable company in July 07. Maxwell Hutchinson will step down as chairman and be replaced by Jack Pringle in September 07 as soon as agreed by the trustees.

Organisation

A4A was set up to provide better shelter and housing for those in need and to support and work with partner NGOs providing built solutions wherever there is disaster poverty or need. A4A aims to promote dignified, adequate shelter as a human right.

Related parties

A4A has and will continue to work with international and local NGOs, charities and aid agencies. We deploy architectural and built environment expertise in the field wherever there is poverty or need. We provide educational courses to architecture firms and individuals in the UK under our accredited Continued Professional Development (CPD) training program to bring the issues and work surrounding A4A to the attention of the architectural profession. We work directly with academic and professional collaborators on research projects relating to shelter and reconstruction for development and after disaster. We also liaise in our work with international or governmental organisations such as UN departments, relevant government departments in countries, and the International Federation of the Red Cross and Red Crescent Societies.

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TRUSTEES' REPORT FOR YEAR ENDED 31 MAY 2007

Risk Management

A4A has public liability and professional indemnity insurance of £2,000,000 and this is arranged via AON to offset any risk incurred in the course of conducting our business at home and overseas. A4A has NGO insurance for personnel provided by Banner Group for individuals in the field. Our legal advisors have opined that we have, through the training and documentation we use, achieved effective limitation for our liability regarding risks in sending participants on overseas projects and that they have sufficient information to meet standards of "informed consent" to participate as staff or volunteers for A4A.

A4A staff and volunteers working overseas or in the UK (as appropriate) are required to sign waivers of liability for any activities they may undertake that are undertaken outside the scope of their A4A remit and to indemnify A4A against any liability incurred by them in such a situation. They are also required to state in writing that they are travelling with sufficient information and have taken necessary steps to ensure they have complied with vaccination requirements and immigration laws, amongst other contingencies. Taking these measures into account Howrey LLP concur we are providing adequate information to staff and volunteers to comply with conditions of their providing informed consent.

A4A is inherently exposed to some financial and operational risks in the course of conducting business; the trustees understand these and the chief executive has overseen appropriate steps to cope with these risks to best ensure the future success of the charity through such adversity. This includes, but is not limited to, ensuring that the charity has the advice of expert legal and accounting advisers when administering its charitable activities. A4A has been retained to assess and mitigate risks for other organisations who fund projects of a similar nature to those A4A specialises in. These are the Foster Travelling Scholarship and the RIBA/McAslan Bursary.

The charity also works closely with the Charities Commission and local and international bodies (for example the High Commission or Embassy departments appropriate) when undertaking the management of work overseas and dealing with any issues of controversy or potential controversy when working alone, or with any collaborating entity. A4A operates a current child protection policy.

A4A's practical and logistical risk management systems in place include the work redundancy and data backup systems within the management and office administration hosted by Pringle Brandon at 10 Bonhill Street.

Under our overseas personnel policies for personnel related risk management, our volunteers and staff have undergone hostile environment and first aid briefings prior to going abroad, where appropriate. All travel under an A4A insurance policy, specifically provided for NGO workers, all are briefed on the pertinent local and social issues, and are instructed to carry emergency contact details, communication devices and information at all times.

Various other steps are and have been taken to appropriately minimise and manage relative risk to A4A personnel and to the organisation itself.

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TRUSTEES' REPORT FOR YEAR ENDED 31 MAY 2007

Objectives and activities

A4A's new strategic objectives include maintaining a database of humanitarian built environment professionals who can work on and contribute to our projects worldwide. This has been continued and a front end to the "Built Environment Action Register" or "Bear" will be launched in 2007. We are working with academic and field trained experts to create accredited CPD courses and lectures on humanitarian built environment issues, for example Sheffield University into research on mud building.

We have been aiming to consolidate our skills and provision in disaster mitigation which will enable us to target funded partner status with the UK Department for International Development (DfID) in 2008 and this remains an aim for 2008. In July 2007 A4A made steps forward in our participation in the international shelter community by taking part for the first time in a UN coordinated technical working group on the Earthquake recovery program in Pakistan, convened by the IFRC. We aim to deepen this relationship and have been invited to assist UN-Habitat in their understanding of the shelter technical issues they will face in the flood recovery in Southern Pakistan after the floods of June 2007.

Achievements and performance

A4A aims to ensure that its work is directed at well monitored and is on internationally recognised projects and with internationally approved methods where available.

A4A has grown fast since charitable registration on January 3rd 2006. A4A aims to work in a robust methodology – the charity partners other aid organisations, non-governmental organisations and charities and works alongside them to ensure the best and most appropriate local knowledge and quality of intervention. A4A senior managers have nominated the period of August and September 2007 as a consolidation phase when reports and accounts and all strategy (both project-based, funding and fundraising) will be assessed and benchmarks will be reviewed and presented to the directors and ultimately to the Trustees and published.

A Table of A4A Projects is shown below:

Date started	Country, location	Partner Organisation / NGO	Brief	Beneficiary Group	Status
Dec-05	Pakistan, North	WSPA	Animal Shelter	Earthquake affected	Completed
Jan-06	India, Goa	El Shaddai Street Child Rescue	New school building for the Shanti Niketan School for Street Children	250 Children (4-16yrs)	Near completion
Jan-06	India, Goa	El Shaddai Street Child Rescue	Sustainable Village	100 Children	Hold
Mar-06	Mozambique	Street Child Africa	Creche / training centre, Maputo	Street children	Live
Apr-06	Indonesia & Maldives	BRCs British Red Cross	Construction Consultancy	Tsunami affected	Completed
Jul-06	Afghanistan, Kabul	Turquoise Mountain	Restoring the traditional Islamic urban settlement in the historic old town, Murad Khane in Kabul	Rural population	Completed
Sep-06	Transylvania, misc Saxon Villages	Mihai Eminescu Trust	Restoration	Rural communities	Completed
Oct-06	Ghana, Nkoranza	Let Kids Smile	Orphanage	30 Children	Near completion
Nov-06	Pakistan, North	Muslim Aid	300 Houses, School, Hospital	Earthquake affected	Live
Dec-06	Pakistan, North	WSPA & SSLP	Seismic Mitigation work	Earthquake affected	Completed
Jan-07	Uganda	Community Org	TBC	Local community	Active
Feb-07	Kenya, Kericho, Mogonjet	Grace Foundation Int. (GFI)	Design a new Pre-Primary School in the rural village of Mogonjet in Kenya	Mogonjet Community	Concluding
Feb-07	Tanzania, Katoma	Zainab Bakilana Community Org	Community Centre	Katoma Community	Live
Feb-07	Cumbria, Appleby	Eden Community Outdoors	A youth and community centre has been damaged by flooding and is in need of work	Appleby & surrounding	Concluding
Feb-07	Lesotho	Kick For Life	Football training facility and HIV/Aids counselling and awareness	HIV/Aids Children & Rural Com.	Live
Feb-07	Lesotho, Mazenod	Sentebale / LCCU	Child care & counselling unit	Abused / abandoned Children	Live
Apr-07	India, Jaweli	Community based organisation	School in rural community targeting education for girls	Children and education	Active
Apr-07	Thailand, Burma Border	Whispering Seed	Bridge & community connection	Community Groups	Active
Apr-07	McAslan Consulting	McAslan Bursary and Norman Forster Travelling Scholarship	Risk & Security Pack Consultancy	N/A	Live
May-07	Lesotho, Maseru QE2 Hospital Paediatric Dept	Clinton Foundation and Hospital Board	Play area	Sick Children	Near completion
May-07	Uganda, Kampala	Rose Bell	Prosthetic Limb Clinic	Amputees and disabled children and adults	Feasibility
Jun-07	Indonesia	Mark Juba, UNICEF	Orphanage	Children	Feasibility
Jul-07	Pakistan, South	Muslim Aid, UNHabitat, IFRC	Post Flood Reconstruction and Emergency Shelter work	Communities in Sindh and Balochistan	Research and initial visits

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TRUSTEES' REPORT FOR YEAR ENDED 31 MAY 2007

Financial Review

The trustees remain pleased with the financial development and positive growth of the charity. Staff numbers have increased to 4 paid full time members and 20 full time in total. A new office has been opened at 4-14 Tabernacle Street to accommodate the team members. Moreover, the trustees remain pleased with the charity's management regarding overall fiscal accountability and transparency. The charity aims to set a sustainable reserves policy once the scope and level of its activities has become more settled. The charity's consolidation and review exercise in August and September 2007 will contribute to enabling this to happen.

Plans for future periods

A4A has high hopes for the future. In January 2007, A4A set a calendar year fundraising target of £700,000 hoping to raise, at the very least, £500,000 to support aid projects, core costs and charitable activities. At this time (August 2007) we have 3 pledges and cash in hand that will keep us on target for meeting the half yearly equivalent by month end (ca. £350,000). Concluding these pledges will be decisive in creating the strength to proceed with all A4A plans and strategies towards 2008 goals and benchmarks.

A4A plans to continue to develop strategic alliances with large NGOs in 2007. Relationships with other organisations established both in the field and at the top will continue to thrive.

A4A is responding to the calls for better coordination and collaboration within the architectural humanitarian world. The BEAR register will be pushed forward, however, an online forum for built environment professionals to share, publish, discuss, and search humanitarian-project-related solutions is not going to be pursued for the time being as resources do not permit this and it is not a strategic priority. Other forums exist which we feel cover this remit for the time being.

The endorsements remain for the BEAR register part of the online presence of A4A and include letters of support from the UIA, RIBA and the ACE. These are the governing bodies of the architectural profession globally, in the UK and in Europe, respectively. Many further European bodies have also indicated their support. This project will be established over H2 2007.

A4A anticipated 20 new build projects will come online in 2007. We have already reached this total and the consolidation phase is a response to this fast growth and high demand so that we do not lose lessons learned and experience gained. Our transparency and accountability will also be enhanced by an open review of our work and processes to date and will be an asset for monitoring and evaluation.

Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the

- Select suitable accounting policies and then apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

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TRUSTEES' REPORT FOR YEAR ENDED 31 MAY 2007

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees

.....
Jack Pringle, Trustee, Director

.....
Victoria Harris, Director, CEO

.....
Maxwell Hutchinson, Chairman

ARCHITECTS FOR AID

ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF ARCHITECTS FOR AID

In accordance with the engagement letter dated February 1, 2007, and in order to assist you to fulfill your duties under the Companies Act 1985, we have compiled the financial statements of the charitable company which comprise the Statement of Financial Activities, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Trustees, as a body, in accordance with our terms of engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Trustees, as a body, for our work or for this report.

We have carried out this engagement in accordance with the technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet for the year ended 31 May 2007 your duty to ensure that the Company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the Company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore express any opinion on the financial statements.

Vantis Group Limited
Accountants, Business and Tax Advisers



82 St John Street
London
EC1M 4JN

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STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR YEAR ENDED 31ST MAY 2007

		2007		2006	
	Notes	£	£	£	£
<u>Incoming resources</u>					
Incoming resources from generated funds					
Voluntary income	2		196,370		18,515
Activities for generating funds			27,207		15
Investment income	3		345		20
Incoming resources from charitable activities	4		25,819		8,290
			249,741		26,840
Total incoming resources					
 <u>Resources expended</u>					
Cost of generating funds					
Costs of generating voluntary income	6	1,430		2,651	
Fund raising trading: cost of goods sold and other costs	6	5,958		3,844	
Charitable activities	6	165,122		18,693	
Governance costs		4,700		1,259	
			177,210		26,447
			72,531		393
Net movement in funds					
Fund balances at start of period			393		-
			72,924		393
Fund balances at end of period/year			72,924		393

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

All amounts derive from continuing activities.

**ARCHITECTS FOR AID
BALANCE SHEET
AS AT 31ST MAY 2007**

	Notes	2007		2006	
		£	£	£	£
Fixed Assets	5		3,659		-
Current Assets					
Cash at bank and in hand		91,673		5,997	
Creditors: amounts falling due within one year	9	22,408		5,604	
			<u>69,265</u>	<u>5,604</u>	
Net current assets			<u>72,924</u>	<u>393</u>	
Unrestricted funds:					
Other charitable funds			72,924		393
			<u>72,924</u>	<u>393</u>	

The company is entitled to the exemption from the audit requirement contained in section 249A(1) of the Companies Act 1985, for the year ended 31st May 2007. No member of the company has deposited a notice, pursuant to section 249B(2), requiring an audit of these accounts.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with section 221 of the Act; and
- (b) preparing accounts which give a true and fair view of the state of affairs of the company at 31st May 2007 and of its profit for the period then ended in accordance with section 226, and otherwise comply with the requirements of the Act relating to accounts, so far as is applicable to the company.

The accounts were approved by the board on 2007.

.....
Chairman

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2007**

1 Accounting policies**1.1 Basis of preparation**

The financial statements have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and the Companies Act 1985.

1.2 Incoming resources

The charity recognises incoming resources when the conditions for receipt have been met and there is reasonable assurance of receipt.

1.3 Resources expended

Resources expended are accounted for on an accruals basis and include attributable VAT which cannot be recovered. All costs have been directly attributed to one of the functional categories of resources expended in the statement of financial activities.

Governance costs relate to compliance with constitutional and statutory requirements of the charity.

1.4 Funds

Funds held by the charity are unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

2 Voluntary donations	2007	2006
	£	£
Donations and appeals	196,370	18,515
	<u> </u>	<u> </u>
3 Investment income	2007	2006
	£	£
Interest receivable	345	20
	<u> </u>	<u> </u>
4 Incoming resources from charitable activities	2007	2006
	£	£
Events	25,769	7,955
Membership	50	335
	<u> </u>	<u> </u>
	<u>25,819</u>	<u>8,290</u>

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2007

5 Tangible fixed assets		Office Equipment £
Cost		
Additions		4,879
		<u>4,879</u>
Depreciation		
Charge for the period		1,220
		<u>1,220</u>
Net Book Value		
28th February 2007		3,659
		<u>3,659</u>
6 Total resources expended	2007	2006
	£	£
Costs of generating funds		
Costs of generating voluntary income	1,430	2,651
Fundraising trading: cost of goods sold and other costs	5,958	3,844
	<u>7,388</u>	<u>6,495</u>
	<u>7,388</u>	<u>6,495</u>
Charitable activities		
Staff costs	67,383	9,313
Social security	7,047	1,672
Direct project costs	56,583	6,166
General and project administrative expenses	34,109	1,542
	<u>165,122</u>	<u>18,693</u>
	<u>165,122</u>	<u>18,693</u>
Governance costs	4,700	1,259
	<u>4,700</u>	<u>1,259</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the year.

ARCHITECTS FOR AID

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2007**

8 Employees

There were 4 employees during the period. No employee was paid more than £60,000 per annum.

9 Creditors: amounts falling due within one year	2007	2006
	£	£
Trade creditors	2,039	1,932
Other creditors	12,356	2,000
Social security and other taxes	8,013	1,672
	<hr/>	<hr/>
	22,408	5,604
	<hr/> <hr/>	<hr/> <hr/>

10 Related party transactions

During the year Dr. Victoria Harris, the Chief Executive Officer, loaned the Charity £5,070 under no formal terms. At the year end the amount due to her was £5,070.

11 Control

The charitable company is under the control of its trustees.